

**Lassen-Plumas-Sierra Community Action Agency  
Regular Board of Directors Meeting**

**Plumas County Library  
445 Jackson Street  
Quincy, CA 95971**

**Thursday, June 15, 2017 – 10:00 AM**

- I. Roll Call**
- II. Approval of Agenda – Motion**
- III. Approval of Minutes – March 16, 2017 meeting (Attachment I) – Motion**
- IV. Letter of Appreciation for Pat Fox, Plumas County Community Seat (Attachment II) --Report**
- V. Introduction of John “Spence” Van Wie, Possible Candidate for Plumas County Community Seat (Attachment III) – Motion**
- VI. Board Vacancy – Sierra County Low Income Seat**
  - a. Passing of Pat Whitley on 4/4/17
- VII. Subgrantee Presentation –Johanna Downey, Executive Director, Plumas Crisis Intervention & Resource Center**
  - a. Mac Homeless Prevention Program
  - b. Community Assistance Network
- VIII. Shasta County Community Action Agency Presentation – Richard Kuhns, Executive Director and Torrie Cardilino, Housing and Community Program Specialist II**
- IX. Finance Report (Attachment IV) – Motion**
  - a. Approve Budget
  - b. Shawn Montgomery --report overview
- X. Allocation of Sierra County’s \$1,230 Contingency Fund -- Motion**
- XI. Grant Writing Report (Attachment V) – Report**
- XII. 2018/2019 Community Action Plan (CAP) (Attachment VI) – Motion**
  - a. Tripartite Board formally accepts the completed Community Needs Assessment
  - b. Board Chairperson/Executive Director- Certification of CAP and Assurances

**XIII. 2017 Final Funding Allocation and Executive Director Report**

--Report, discussion and possible motion

- a. Anticipate State will be releasing 100% of funds
  - i. Contingency % below - how to reduce allocations
  - ii. Contingency % above -- to Admin to cover cost of CAP and other uncovered costs

**XIV. Board of Directors Announcements and Reports.**

**XV. Public Comment**

**XVI. Determination of next meeting, location, date and time.**

**XVII. Adjournment**