

**Lassen-Plumas-Sierra Community Action Agency
Regular Board of Directors Meeting**

Lassen County, Social Services Building-Lassen Room

Thursday, September 25, 2025 – 10:00 a.m. to 12:00 p.m.

- I. Roll Call
- II. Additions, Corrections or Deletions from the Agenda **Discussion, Possible Motion**
- III. Approval of Agenda **Motion**
- IV. Approval of Minutes June 26, 2025, Regular meeting **Discussion, Motion** (Attachment IV.A)
- V. Public Comment – Any member of the public may address the Board on matters which are within the jurisdiction of the Board. If you addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter. Please limit your comments to three (3) minutes or less.
- VI. Board of Directors Announcements and Reports - Informational announcements by members of the LPSCAA Board regarding issues related to LPSCAA. Information and clarifying questions only, no discussion.
- VII. Presentation - Salvation Army/Emergency Rent and Utility Assistance **Report, Discussion** Carla McDonald
- VIII. Programmatic Reports
 - a. LPSCAA Expenditure Report 2025 **Report, Discussion** Michelle Majeski (Attachment VIII.A)
 - b. Finance Report July 2025 **Report, Discussion** Michelle Majeski (Attachment VIII.B)
- IX. Lassen County Vacancies - Community and Public Seats **Report, Discussion** Lassen Board of Directors
- X. Plumas County Vacancy - Community Seat **Report, Discussion** Plumas County Board of Directors
- XI. Sierra County Vacancy - Community Seat **Report, Discussion, Motion** Sierra County Board of Directors
 - a. Proposed Candidate - Chuck Henson (Attachment XI.A)
- XII. Food Trailer Application / Request for Proposal **Report, Discussion, Possible Motion** David Teeter

- XIII. 2025 Discretionary Funds **Report, Discussion, Motion** Cindy Ramsey
- XIV. 2025 LPSCAA CSD Onsite Monitoring Visit / Site Visits **Report, Discussion** Cindy Ramsey (Attachment XIV.A, XIV.B)
- XV. Conflict of Interest Concern **Report, Discussion** Cindy Ramsey
- XVI. Review LPSCAA Mission Statement - Organizational Standard 4.1 **Report, Discussion, Possible Motion** Cindy Ramsey
- XVII. Use of Shasta County CAA for ROMA Certification of Community Action Plan **Report, Discussion** Cindy Ramsey
- XVIII. LPSCAA Board Expectations / Duties Training - Organizational Standard 5.8 **Report, Discussion** Cindy Ramsey
- XIX. Organizational Standards Update **Report, Discussion** Cindy Ramsey
- XX. 2026 LPSCAA Contracts **Report, Discussion** Cindy Ramsey
- XXI. Top 10 Food Distributors **Report, Discussion** Cindy Ramsey
- XXII. Next Meeting: December 4, 2025, Plumas County - Plumas Unified School District
- XXIII. Adjournment

Reasonable Accommodations

Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990 by contacting the Secretary of the Board at (530) 283-2466 Ext 120. All persons requiring reasonable accommodations or auxiliary aids in order to effectively participate in a meeting are encouraged to make such arrangements.

**183 West Main Street, P.O. Box 319, Quincy, CA 95971
(530) 283-2466 Fax (530) 283-2478**